

	Item	Discussion/Action	Further action by	Due date
	1 OCA meeting and Government interaction	<p>Exec summit Mar 20 - Milton - Wayne + John to attend and report back -</p> <p>Sue needs to know insurance rates to adjust BCC rates - Brad noted that changes have been announced at online registration - Brad needs to set new pages + link</p> <p>John Presented info from Chris Baskys of OCA - OCA getting formal about process - risk management plan: BCC to add access to incident form + specific wording to the website -</p> <p>Wayne to change wording slightly and provide to Steve - wording was read to executive and is available from John -</p> <p>Procedure verified with executive - John advises changed wording - Wayne to provide to Steve to add to website</p> <p>John has asked Pierre about notice of incorporation - need a notice of change form whenever a change of officers to avoid legal issue for old officers - John to investigate and deal with OCA/ Government</p> <p>Communication to the local city twice per year</p>	<p>March 1 - rates required</p> <p>Wayne to provide Risk Management Policy wording to Steve</p> <p>Steve requires the link to OCA site - Steve to follow up</p> <p>Wayne and John to confirm at OCA meeting what defines an incident</p> <p>Jamie to work with City of Brampton on Calender updates</p>	1-Mar
	2 anti spam	Steve to provide Sue with text for CCN to add to online registration forms.		
	4 charitable donation	<p>Looking into donation targets - same \$ available as last year at this time -</p> <p>Possible target - Big Bros Halton and or Peel - purchase of bikes and helmets - exec to think about and make decision in march -</p> <p>Possible target also Tour of Terra Cotta</p>	March meeting	March Meeting
	5 Anti Harassment	request double check what actions were taken last year on site and if we are meeting requirements	Steve to check	

6	Touring Schedule Advanced Tours and clinics	<p>Preliminary tour leader schedule has been sent -</p> <p>George S is spearheading community rides as per sheet provided by Wayne - city provide funds - ride details as per list</p> <p>Wayne looking for BCC members to join George S on the rides for representation -</p> <p>BCC Tour sched starts March 26 - most holiday and special rides assigned leaders -</p> <p>Niagra falls tour volunteers confirmed</p> <p>No Safety Skills clinic this year - no interest</p> <p>Group Clinic - April 17, May 8, May 15</p> <p>Other Events - Eden Mill May 28 Jun 17 - Finger lakes July 16 Family Picnic - Brad suggests new location needs to be found - trees have been cut - questioned value of current format - Steve countered with value being good for members (free food + social) - current cost ~ \$13 per head Sept 10 - Niagara Bob Ormerad - Orillia/Muskoka - no dates set as of yet - 3 rides - should not be a long weekend</p>	<p>Steve to post on site for community rides</p> <p>Wayne to confirm Niagra tour leaders</p> <p>Wayne to follow up with Bob about Muskoka</p> <p>Wayne to send final schedule Feb 15 week</p>	March Meeting
7	Membership	<p>Sue waiting on detail of any changes as per item 1</p> <p>Steve to check anti spam clause on output registration open mar 1</p> <p>Laminator avialable for loan/sale/rent as no longer used</p>		
8	Finance	<p>Bank is good - current balance \$15,200</p> <p>memebrships still at 240</p>		

9	Clothing	<p>John has been working with Garneau Wants to start before bike show - need 6 of any style garneau will run the order Pricing not to be marked up Wayne suggested delivery prior to finger lakes (Jun 17) - John to confirm lead time to get Jun 1 delivery Pricing: last year Jersey-\$55, \$85 Womens shorts, \$95 Mens Shorts</p>	John and Pierre to check with Garneau about tax on orders	Feb 19th
10	Website	<p>Steve presented hosting fees - renewal due Steve working on event calendar - shows whole month Confirmed layout change only Added page for community - local resources biking activities in Brampton, Caledon, Mississauga community rides etc - whatever the city puts out is linked - Anti Spam discussed - tied to membership - BCC not exempted - on any email about purchases must have consent - club clothing mail is commercial - advise is to not sent out email and or request permission to send commercial as part of membership- this can be done by CCN but we have to provide the clause Jamie raised point that all unsolicited email is part of Anti Spam and need to contain "unsubscribe" section</p>	Steve to send antispam clause to Sue for usage by CCN	Week of Feb 15
11	Insurance	John raised concept of less racing focused insurance to possibly reduce rates	John to bring up at OCA	March Meeting
12	Group	Wayne proposed distance based grouping - a,b,c groups based on distance	na	na
13	Zwift	Jamie proposed - BCC team for those who use the system - create organized BCC rides on Zwift	Jamie to report back	March Meeting

14	Strava Badges	<p>John presented and idea from Jamie about badge concept to congratulate riders for some type of effort or good Similar to easy rollers</p> <p>Free Luch ride - random draw concept - sue suggest membership card into helmet - encourages all to bring the card - do once a month - all agreed to do this activity</p> <p>Steve presented goal based approach</p> <p>Brad presented the "500 club" concept - find some logical buckets of goals - similar to georgetown website - good tie in to charity - members to put in only group ride numbers</p>	Brad to contact the halton hills challenge to see if BCC can be a group that could be tracked/entered	March Meeting
15	Bike Show	<p>Opens Friday, Mar 4th; closes Sunday, March 7th; Brad to call for volunteers</p> <p>Brad advised schedule is under way - Booth Number due Feb 19</p> <p>Brad to send out email for volunteers</p> <p>Steve suggest draw for membership - need to make sign + get ballot box + ballots</p> <p>Old membership cards to be used as business cards</p>	Brad and John	19-Feb
Adjourned at 9.05 p.m.				

Sue, Brad, John,

Attendance: Wayne, Jamie, Pierre, 7:30 pm Century Gardens Room 3

Steve

Next meeting: Thursday March 10th, 6:30 to 7:30 p.m., Century Gardens Room 3 (to be followed by Tour Leaders' Meeting)