

# Brampton Cycling Club Minutes: Executive Meeting

May 15, 2017

Terry Millar Rec Centre

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Meeting started at 7:30 pm Close – 9:15 pm

Attendees: John Bachmann, Steve Juniper, Pierre Dussault, Brad Hains, Jamie Flinn, Sue Norman, Steve Maxwell

	Item	Discussion/Action	Further action by	Due date
1	Membership	<ul style="list-style-type: none"><li>• 191 members</li><li>• Slow to sign up</li><li>• 15% new members</li><li>• Suggestion to email members that have not renewed – find issues about why they have not renewed – check for concerns</li></ul>	<ul style="list-style-type: none"><li>• John to work on Email wording</li></ul>	
2	Touring	<ul style="list-style-type: none"><li>• 8 – rides 3 cancelled due to weather – 2 other minimal attendance</li><li>• Weather has impacted season so far</li><li>• No accident reports so far this year (official) – 2 minor incidents (road conditions)</li><li>• Steve and John executed group ride clinic – good turn out @ 14 people – two turn-away with inappropriate bikes</li><li>• Steve is please with response to changes to way we ride – tour leaders have been cooperative</li><li>• Picnic was successful with good groups – Beginners had a good group – 3 new riders – Clair had help form Jim</li><li>• Discussed Tour Leader Road Code 2017 cards – suggestion of alternate wording – consensus from exec</li></ul>		
3	Special Events	<ul style="list-style-type: none"><li>• Finger Lakes – not known confirmed numbers but not a concern as riders responsible for own accommodation/ transport/ resources</li><li>• Blue Mountain Sept 9/10– Steve and John to start pushing in conjunction with Wayne – potential to make it a 3 day event – push to begin middle of June – Steve has started mapping routes</li><li>• Big Bros presentation – Peel Wed May 17 – Halton on Thursday May 18 – present the bikes to BB form contributions – Bike put together over past 2 weeks – two grands form BCC, 2 from Caledon, also from other sources (\$7,500)</li></ul>	<ul style="list-style-type: none"><li>• Brad to confirm numbers for Finger Lakes</li><li>• Pierre to provide Cheque for June</li></ul>	

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4	Finance	<ul style="list-style-type: none"> <li>• 16,200 end of April – last year at 17,500 – down about \$1400</li> <li>• Deposit to CCN within 25\$ of last year</li> <li>• In good shape with projections</li> <li>• Big Bros donation - Pierre to provide cheque</li> </ul>		
5	Website	<ul style="list-style-type: none"> <li>• New members – via CCN + a number of registrations with BCC site – appears to be a little difficult for first time registration – Think about ways to streamline (single signon?)</li> <li>• Halton Hills Bike Challenge – 2 types of registration – single or family – Steve will each week pick ten random people and enter their numbers to generate a mix of people – there are limits to numbers being entered per week – this gives a contribution as a club</li> <li>• Site Security – password is not encrypted – if people see encryption – SSL will cost about \$35 – approved by exec</li> </ul>		
6	Clothing	<ul style="list-style-type: none"> <li>• Bottles cam in today for inspection - \$6 all in with shipping – sell for \$8 for 1, \$15 for 2 – approved</li> <li>• Clothing – deadline May 21 – 1 shy of min order</li> <li>• Links to bike shops – post who has responded – hidden under resources – need to make it more visible and easier to find – Post them</li> </ul>	<ul style="list-style-type: none"> <li>• John to send Steve the blubs that have been received for Bike Shops links -</li> </ul>	May 30
7	AGM Meeting	<ul style="list-style-type: none"> <li>• Constitution needs update - notice needs to be 60 day prior – Tuesday Oct 17 7pm - decided</li> <li>• Pre-AGM Tuesday Aug 22, 2017 – 7:30 pm</li> </ul>		

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8	Region of Peel Opportunities	<ul style="list-style-type: none"> <li>• John distributed list of volunteer requirements for region of Peel and Caledon– notice to be sent out to membership – opportunities to volunteer to help promote cycling</li> <li>• Send out via website</li> </ul>	<ul style="list-style-type: none"> <li>• Steve to add to scroll main page after clothing is removed</li> </ul>	May 29
9	Constitution/ OCA	<ul style="list-style-type: none"> <li>• OCA is trying to get clubs more professional in the way they do their business – John summarized salient points as they relate to the constitution – Executive reviewed constitution and highlighted areas to change and or add/remove as per OCA guidelines – see attached – all OK with changes</li> <li>• OCA Document – discussed 7 policy templates</li> <li>• Discussed concussion protocol /injury protocol – BCC needs to provide guidance to tour leaders – not a constitution issue – John and Steve will investigate</li> <li>• Lightening policy discussed – John and Steve will investigate</li> <li>• Privacy Policy – discussed</li> <li>• Membership Policy – discussed – already available on CCN – Membership year Jan 1- Dec 31</li> <li>• Screening policy – not applicable to club</li> <li>• Accessibility</li> </ul>	<ul style="list-style-type: none"> <li>• Jamie and Steve to work out termination of membership wording for web access</li> </ul>	May 29
	AOB	<ul style="list-style-type: none"> <li>- Year End booked Nov 12</li> <li>- Picnic in Terra Cotta – July (Saturday mid month)</li> </ul>		

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	Item	Discussion/Action	Further action by	Due date

meeting: Aug 22: 7:30 – community room