

BCC Executive Meeting**February 6 2024****7:00PM @ 50 Steen Drive Mississauga**

Attendees: Steve Juniper, Doug Richards, Geoff Milan, Pierre Dussault, Percival Santamaria, Juliana Costalonga, Lynette Whiley

Absent: Pierre Dussault

	Item	Discussion/Action	Further Action by	Date
	Call to Meeting	7:03PM		
	Review Agenda			
1	TOURING REPORT	<p style="text-align: center;">TRAINING FOR TOUR LEADERS</p> <p>An updated Tour Leader Training document has been created and forwarded to all board members for review and feedback within one week. Once finalized this document will be the tool utilized for tour leader training.</p> <p>Clubs new Community Membership level now no longer requires pre-approval of official club ride start locations or times.</p> <p>In order to increase registration to Sportif rides, early season will exclude Classic Plus rides and instead feature Sportif rides at a pace of 28+ while specifying that they are a no drop ride. Depending on event registration numbers, later in the season Classic Plus will be added and Sportif will increase to 31+ with removal of no drop requirement.</p>	Steve J. will forward final document to all prospective tour leaders, post on CCA and forward for posting on club website.	March 1
2	MEMBERSHIP	<p style="text-align: center;">UPDATES</p> <p>Our BCC CCN defaults are now set up for our club membership portal. It includes links to OCA insurance options.</p>		
3	CLOTHING REPORT	2024 SALES WINDOWS		

		<p>Two sets of dates will be determined. First window for sales will be targeting March 1st to April 30th. Second window TBD.</p> <p>AMENDMENT: upon conferring with Jakroo, target window is too wide. Sales window for providing discount will be April 1 to April 19.</p>	Doug R. will contact Jakroo.	Feb 21
4	TREASURERS REPORT	<p style="text-align: center;">FINANCIAL STATUS</p> <p>Financial documents for end of January 2024 reviewed by the board and found to be in good order. Documents have been filed and are available upon request.</p>		
5	WEBSITE AND COMMUNICATIONS UPDATE	<p style="text-align: center;">WEBSITE UPDATE</p> <p>Once reviewed by board and finalized, new Tour Leader Training document will be posted on BCC website for all members to be able to view.</p> <p>BCC website will be updated to indicate BCC portion of membership fee along with minimal CCN fee plus a link to OCA insurance options.</p>	<p>Percival S. to post once document is reviewed and finalized.</p> <p>Percival S. to post prior to registration opening.</p>	Feb 29
6	Social Media	<p style="text-align: center;">SOCIAL MEDIA UPDATE</p> <p>Social media posts will provide links to OCA website windows which define membership insurance options.</p> <p>A new round of club photo sessions will be arranged to provide a fresh inventory of photos that will focus on club branding and diversity.</p>	<p>Juliana C. will post on social media prior to registration opening.</p> <p>Juliana C. will contact John B. to coordinate.</p>	<p>Feb 29</p> <p>April 1</p>
7	EVENTS	<p style="text-align: center;">SOCIAL EVENTS COORDINATOR REPORT</p> <p>Pavilion has been secured for Family Picnic post Saturday July 13 rides.</p> <p>Eden Mills Community Centre is not available for planned Eden</p>		

		<p>Mills Lunch ride on Saturday May 11. Ride has thus been rescheduled to Saturday May 4.</p> <p>A budget spread sheet will be created for all BCC 2024 social events.</p>	Steve J. will edit CCA events caledar.	April 1
8	OCA	<p style="text-align: center;">OCA UPDATES</p> <p>A new Not For Profit Corporations Act was implemented on October 1 2023. This will require BCC to update all of it's current bylaws, with members voting their approval at the AGM of October 17 2024. New versions will be submitted for board review and approval with finalized versions posted on website and CCA for members to view two weeks prior to 2024 AGM.</p>	Geoff M. will modify existing documents and constitution for compliance and submit to board for review.	June 1
9	NEW BUSINESS	<p>To mitigate concerns related to liability related to post ride refreshments consumed at Georgetown Go Furnace Room, legal advice has recommended we clearly indicate that rides officially end once riders get back to parking lot.</p>	Information will be posted directly to CCA events from Georgetown Go.	TBD
		MEETING ADJOURNED at 9:05PM		
		NEXT MEETING		
		March 27 2024 7:00pm @ 50 Steen Dr Mississauga		